



REV. DATE 10/13

PARK AND FIELD USE APPLICATION

Pleasantville Recreation Department

48 Marble Avenue • Pleasantville, New York 10570 • phone 914-769-7950 • fax 914-579-2106

OFFICE USE ONLY

PERMIT NO. _____

DATE APPROVED _____

SUPERINTENDENT OF RECREATION _____

DATE DISAPPROVED _____

COMMENTS _____

Applicant Info

NAME OF RESIDENT/ORGANIZATION _____

ADDRESS OF RESIDENT/ORGANIZATION _____

PLEASE DESCRIBE EVENT _____

NAME OF PERSON IN ATTENDANCE AND IN CHARGE OF EVENT & PHONE NUMBER _____

APPROXIMATE NUMBER OF ATTENDEES: ADULTS: MINORS _____

Facility Request

NAME OF PARK/FACILITY REQUESTED _____

DATE REQUESTED _____

HOURS REQUESTED _____

- ☐ Picnic Tables ☐ Baseball Diamond ☐ Basketball Courts
☐ Tennis Courts ☐ Playground ☐ Other _____

READ CAREFULLY THE RULES AND REGULATIONS ON THE NEXT PAGE

We the undersigned, in consideration for permission given to us to use the above requested facility, agree to take due care of the premises and to be responsible for any loss or damage to property and/or equipment.

We release the Village of Pleasantville and its officials and employees from any responsibility for and liability in connection with our use of this facility.

SIGNATURE OF APPLICANT _____

Rules and Regulations

1. Although your group has been granted the privilege of using the park or facility we would like you to keep in mind that other Village residents may also be using these parks and facilities. A spirit of mutual cooperation by all park/facility users would be appreciated.
2. The Park site will be opened and available from the hours of 8:00 a.m. to dusk unless otherwise posted.
3. No alcoholic beverages are permitted in any of the facilities or park areas. The ONLY exception to this rule will be by written permission from the Village. This permission may be obtained by writing the Village Clerk directly and attaching a copy of this permit as a condition of this request. It is the applicant's responsibility to do so in a timely fashion prior to using the Village facility or park. Selling of alcoholic beverages is expressly and absolutely forbidden.
4. A copy of this permit will be issued to you. Please be sure to have it available for inspection on the day of your activity.
5. Only licensed vehicles will be permitted in any park. These are to be operated only on designated roadways and parked only in designated parking areas.
6. Camping, erecting a tent or shelter in any park is strictly prohibited.
7. The applicant shall be responsible for the conduct of all participants attending the group function. Participants must conform to all park facility rules and maintain self-control at all times.
8. There is NO playing of golf, swimming and ice skating
9. The defacing, destruction or removal of any trees, shrubs, flowers or wildlife from any park is prohibited. Violators are subject to arrest.
10. No amplified music will be permitted without prior written approval.
11. LITTERING is strictly prohibited. Participants must clean up the area prior to the conclusion of their functions. Litter receptacles are provided for refuse from park functions. Groups bringing in food on premises must carry-out or pay for garbage pick-up and disposal.
12. No burning fires are permitted.
13. No dogs are permitted in any Village Park.
14. No motorized vehicles are permitted in any area of the parks other than designated parking areas. Use of unregistered motor vehicles is prohibited in the parks.
15. In the event of cancellation, please notify the Recreation Office as soon as possible.
16. All groups are expected to use good judgment during inclement weather. Failure to do so will cause damage to field or facility for which you will be held responsible.
17. No smoking allowed in any Village facilities.

In case of emergency, please contact the Police Department at 911 or 769-1500. The Pleasantville Recreation Department reserves the right to suspend, revoke, annul or otherwise terminate any application granted in the event in their discretion if they determine that the above rules and regulations or parts thereof are being violated or there are reasonable grounds to suppose that the Village owned property is being abused.

Indemnification and Hold Harmless Agreement

We agree to hold harmless, indemnify and defend the Village from and against any and all claims, damages, liabilities, obligations, judgments, charges, costs, expenses and fees, including but not limited to personal injury and property damage or theft, arising from our use of the Village of Pleasantville Parks/Fields or any other Village owned property.

Organization Name

Event Location

Date of Event

Print Name

Signature

INSURANCE REQUIREMENTS

INSURANCE is required for rental/use of Village of Pleasantville facilities.

The Renter/User AND any sub-contractor (i.e. caterer, entertainment, vendor) the renter/user employs must provide insurance as follows:

1. Commercial General Liability (CGL) coverage with limits of Insurance of not less than \$1,000,000 each occurrence and \$2,000,000 annual aggregate.
2. Workers Compensation and Employers' Liability and N.Y. S. Disability – Statutory Workers' Compensation, Employers' Liability and N.Y.S. Disability Benefits Insurance for all employees and Workers Compensation must include a waiver of subrogation. **NOTE: ACORD form is not acceptable proof of workers compensation coverage; must provide C-105.2 and Disability to be provided on DB-120.1.**
3. Renter and Sub-Contractor acknowledges that failure to obtain such insurance on behalf of the Village of Pleasantville Constitutes a material breach of contract and subjects it to liability for damages, indemnification and all other legal remedies available to the Village of Pleasantville. The Renter/User and Sub-Contractor is to provide the Village of Pleasantville with a certificate of insurance, evidencing the above requirements have been met, prior to the commencement of work or use of facilities. The failure of the Village of Pleasantville to object to the contents of the certificate or absence of same shall not be deemed a waiver of any and all rights held by the Village of Pleasantville.

NOTE: Village of Pleasantville and their agents, officers, directors and employees must be listed as additional insured with the exception of Workers Compensation and N.Y.S. Disability policies. The coverage must be underwritten by an Insurance Company with at least "A 7" Best rating as defined by A.M. Best. Coverage for the additional insurance shall apply as Primary and Non-Contributing Insurance before any other insurance or self-insurance, include any deductible, maintained by, or provided to, the additional insured's.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER

Agents Name

Address

City, State Zip Code

CONTACT

NAME

PHONE

(A/C, No, Ext):

FAX

E-MAIL

(A/C, No):

ADDRESS:

INSURER(S) AFFORDING COVERAGE

NAIC #

INSURER A: Insurance Company Name

INSURER B: Insurance Company Name

INSURER C: Insurance Company Name

INSURER D:

INSURER E:

INSURER F:

INSURED

Business Name

Address

City, State Zip Code

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY		POLICY #			EACH OCCURRENCE \$ 1,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY					DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 50,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR	A X				MED EXP (Any one person) \$ 5,000
	GEN'L AGGREGATE LIMIT APPLIES PER:					PERSONAL & ADV INJURY \$ 1,000,000
	<input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC					GENERAL AGGREGATE \$ 2,000,000
A	AUTOMOBILE LIABILITY		POLICY #			PRODUCTS - COMPIOP AGG \$ 2,000,000
	<input checked="" type="checkbox"/> ANY AUTO					COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
	<input type="checkbox"/> ALL OWNED AUTOS	<input type="checkbox"/> SCHEDULED AUTOS				BODILY INJURY (Per person) \$
	<input type="checkbox"/> HIRED AUTOS	<input type="checkbox"/> NON-OWNED AUTOS				BODILY INJURY (Per accident) \$
	UMBRELLA LIAB					PROPERTY DAMAGE (Per accident) \$
	EXCESS LIAB	<input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE				EACH OCCURRENCE \$
	DED	RETENTION S				AGGREGATE \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY		POLICY #			<input checked="" type="checkbox"/> WC STATUTORY LIMITS
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICEMEMBER EXCLUDED? (Mandatory in NH)	Y/N				E.L. EACH ACCIDENT \$ 100,000
	If yes, describe under DESCRIPTION OF OPERATIONS below					E.L. DISEASE - EA EMPLOYEE \$ 100,000
						E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Re: Event Location and Date

Village of Pleasantville and their agents, officers, directors and employees are named as an Additional Insured under form CG2010 or an equivalent form or broader coverage, as required by written contract or agreement with respect to the referenced event. Coverage shall be Primary & Non Contributory. Waiver of Subrogation and 30 Day Notice of Cancellation applies.

CERTIFICATE HOLDER

Village of Pleasantville

80 Wheeler Avenue

Pleasantville, NY 10570

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE