



Police Department Village of Pleasantville

80 Wheeler Avenue - Pleasantville, New York 10570
(914) 769-1500 Fax: (914) 769-7049



REQUEST FOR LETTER OF GOOD CONDUCT

Letters of Good Conduct are issued upon the request of the person about whom the reports are generated ONLY.

ALL INFORMATION MUST BE ACCURATELY PROVIDED.

Name of Requestor: _____

Date of Birth: _____

ID Number: * _____

Addresses in Pleasantville: _____

* Acceptable forms of "ID Number" include Social Security or other governmentally issued identifier.

Upon receipt of this request, a records check will be performed. If no records are located, a letter will be issued with the above information included and a statement which reads:

To Whom It May Concern,

This is to certify that the files of the Pleasantville Police Department have been searched by name and that the person indicated below does not appear on any criminal record maintained by this Department for the Village of Pleasantville.