



# SIGNBOARD PERMIT FORM

## Pleasantville Recreation Department

48 Marble Avenue • Pleasantville, New York 10570 • phone 914-769-7950 • fax 914-579-2106

### OFFICE USE ONLY

DATE

DEPOSIT

APPROVED

DEPOSIT RETURNED

The Community Events Signboard was donated to the Village of Pleasantville by the Chamber of Commerce.

### Regulations

1. A calendar is kept at the Recreation Department office (769-7950) for scheduling the use of the Signboard. Reservations must be made through the office for placement of signs on the board. A two-week time period will be allotted.
2. All signs must be of uniform size (poster board size = 22" x 28")
3. A deposit of \$20.00 is required to reserve a place on the Signboard that will be returned when the board is returned to the Recreation Department.
4. **Signs must be removed the day following the posted event. Signs not removed on schedule will be taken down and kept by the Recreation Department, along with your \$20.00 deposit.**

### Applicant Info

NAME OF ORGANIZATION

REPRESENTATIVE

EVENT

ADDRESS

PHONE

From

To

DATES REQUESTING SIGNBOARD

I agree to the above regulations and will be responsible for all my actions.

SIGNATURE