

# SECTION A

An accident in New York State causing death, personal injury or damage over \$600 to the property of any one person must be reported within 10 days. Failure to report within 10 days is a misdemeanor and subjects License and/or Registration to suspension until report is filed.

## INSTRUCTIONS

PLEASE PRINT OR TYPE ALL INFORMATION - USE BLACK INK

First - fold along center line. Then fill in the 11 boxes to the right by entering the number of the item which best describes the circumstances of the accident. If a question does not apply enter a dash (-). If an answer is unknown enter an "x".

1. If you were involved in an accident with a pedestrian, enter the pedestrian information in the DRIVER block of the space provided for other Vehicle No. 2, and print "PEDESTRIAN" in the OWNER block.

If you were involved in an accident with a vehicle other than a motor vehicle, e.g., snowmobile, mini-bike, aircycle, all-terrain vehicle, trail bike or other non-motor vehicle, enter the driver, owner and vehicle information as you would normally for Other Vehicle No. 2.

If a vehicle is unoccupied, enter all available information. Be sure to enter the correct vehicle plate number and vehicle type in the appropriate VEHICLE block.

2. Driver information must be entered EXACTLY as it appears printed on each driver's license. Owner information must be entered EXACTLY as it appears printed on the registration of each vehicle involved in the accident.

3. If more than two vehicle were involved in this accident, additional accident reports must be filled out. On these reports place the information for the third vehicle in the space marked "Your Vehicle No. 1" and mark it No. 3. Use the space marked "Other Vehicle No. 2" for the fourth vehicle, and mark it No. 4 and so on. Additional forms are available at Motor Vehicle Issuing Offices.

4. Enter the street or route name, the distance and direction from the nearest intersection, and the name or route number of that intersecting street. For example:

Route No. or Street Name  Miles  N  E of Route No. or Street Name on Rte 7  Feet  S  W of elm St  At Intersection With

5. In addition, if the accident occurred on a State highway, you will find a small green sign called a reference marker somewhere near the crash site. The reference marker section should include the number exactly as it appears on the sign.

6. For each person injured in the accident, describe his injuries and check the injury code K, A, B, or C, that applies. If the injured is a pedestrian place a "P" in the box labeled "In Vehicle Number"; if a bicyclist, enter a "B". Injuries are defined as follows:

**K** Any injury that results in death. **A** Severe lacerations, broken or distorted limbs, skull fracture, crushed chest, internal injuries, unconscious when taken from the accident scene, unable to leave accident scene without assistance.

**B** Lump on head, abrasions, minor lacerations. **C** Momentary unconsciousness, limping, nausea, hysteria, complaint of pain (no visible injury).

If there are more than three persons injured, another report is needed. In the injury section of that report, record the required information for all additional injured persons.

7. Attach any additional reports to page one. Each page of the report must be numbered in the upper right corner. Date and sign on the bottom line and submit to:

ACCIDENT RECORDS BUREAU  
P.O. BOX 2925  
EMPIRE STATE PLAZA  
ALBANY, NEW YORK 12220-0925

PLEASE DO NOT SEND PHOTOCOPIES

# SECTION B

## PEDESTRIAN/BICYCLIST LOCATION

- 1. Pedestrian/Bicyclist at Intersection
- 2. Pedestrian/Bicyclist Not at Intersection

## PEDESTRIAN/BICYCLIST ACTION

- 1. Crossing, With Signal
- 2. Crossing, Against Signal
- 3. Crossing, No Signal, Marked Crosswalk
- 4. Crossing, No Signal or Crosswalk
- 5. Riding/Walking Along Highway With Traffic
- 6. Riding/Walking Along Highway Against Traffic
- 7. Emerging from in Front of/Behind Parked Vehicle
- 8. Going To/From Stopped School Bus
- 9. Getting On/Off Vehicle Other Than School Bus
- 10. Pushing/Working On Car
- 11. Working in Roadway
- 12. Playing in Roadway
- 13. Other Actions in Roadway\*
- 14. Not in Roadway (Indicate)\*

## TRAFFIC CONTROL

- 1. None
- 2. Traffic Signal
- 3. Stop Sign
- 4. Flashing Light
- 5. Yield Sign
- 6. Officer/Guard
- 7. No Passing Zone
- 8. RR Crossing Sign
- 9. RR Crossing Flashing Lt.
- 10. RR Crossing Gates
- 11. Stopped School Bus Red Lights Flashing
- 12. Highway Work Area
- 20. Other\*

## ROADWAY CHARACTER

- 1. Straight and Level
- 2. Straight and Grade
- 3. Straight at Hillcrest
- 4. Curve and Level
- 5. Curve and Grade
- 6. Curve at Hillcrest

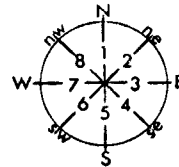
## ROADWAY SURFACE CONDITION

- 1. Dry
- 2. Wet
- 3. Muddy
- 4. Snow/Ice
- 5. Slush
- 0. Other

## WEATHER

- 1. Clear
- 2. Cloudy
- 3. Rain
- 4. Snow
- 5. Sleet/Hail/Freezing Rain
- 6. Fog/Smog/Smoke
- 0. Other

## DIRECTION OF TRAVEL



- 1. North
- 2. Northeast
- 3. East
- 4. Southeast
- 5. South
- 6. Southwest
- 7. West
- 8. Northwest

## PRE-ACCIDENT VEHICLE ACTION

- 1. Going Straight Ahead
- 2. Making Right Turn
- 3. Making Left Turn
- 4. Making U Turn
- 5. Starting from Parking
- 6. Starting in Traffic
- 7. Slowing or Stopping
- 8. Stopped in Traffic
- 9. Entering Parked Position
- 10. Parked
- 11. Avoiding Object in Roadway
- 12. Changing Lanes
- 13. Overtaking
- 14. Merging
- 15. Backing
- 20. Other\*

## TYPE OF ACCIDENT

### COLLISION WITH

- 1. Other Motor Vehicle
- 2. Pedestrian
- 3. Bicyclist
- 4. Animal
- 5. Railroad Train
- 10. Other Object (Not Fixed)

### COLLISION WITH FIXED OBJECT

- 11. Light Support/Utility Pole
- 12. Guide Rail
- 13. Crash Cushion
- 14. Sign Post
- 15. Tree
- 16. Building/Wall
- 17. Curbing
- 18. Fence
- 19. Bridge Structure
- 20. Culvert/Head Wall
- 21. Median/Barrier
- 22. Snow Embankment
- 23. Earth Embankment/Rock Cut/Ditch
- 24. Fire hydrant
- 30. Other Fixed Object

### NON-COLLISION

- 31. Overturned
- 32. Fire/Explosion
- 33. Submersion
- 34. Ran Off Roadway Only
- 40. Other

PLEASE READ INSTRUCTIONS 1 THROUGH 6 ON OTHER SIDE OF FOLD BEFORE COMPLETING THE INSIDE OF REPORT.