

VILLAGE OF PLEASANTVILLE  
APPLICATION FOR EMPLOYMENT  
(AN EQUAL OPPORTUNITY EMPLOYER)

DATE \_\_\_\_\_

**PERSONAL INFORMATION**

**NAME** \_\_\_\_\_  
LAST FIRST MIDDLE

**PRESENT ADDRESS** \_\_\_\_\_  
STREET CITY STATE

**MAILING ADDRESS (IF DIFFERENT)** \_\_\_\_\_  
STREET CITY STATE

**ARE YOU 18 YEARS OR OLDER?** YES NO (IF NO, STATE YOUR AGE) PHONE # \_\_\_\_\_

**ARE YOU LEGALLY PERMITTED TO WORK IN THE UNITED STATES?** YES NO  
(PROOF OF LAWFUL EMPLOYMENT ELIGIBILITY IN THE UNITED STATES WILL BE REQUIRED UPON  
EMPLOYMENT IN ACCORDANCE WITH THE IMMIGRATION REFORM & CONTROL ACT OF 1986)

**EMPLOYMENT DESIRED**

**POSITION** \_\_\_\_\_ **DATE YOU CAN START** \_\_\_\_\_ **SALARY DESIRED** \_\_\_\_\_

**ARE YOU EMPLOYED NOW?** IF SO, MAY WE INQUIRE OF YOUR PRESENT EMPLOYER \_\_\_\_\_

**EVER APPLIED BEFORE TO THE VILLAGE?** WHEN? \_\_\_\_\_

**EVER WORKED BEFORE FOR THE VILLAGE?** \_\_\_\_\_

**EDUCATION**

| SCHOOL LEVEL | NAME & LOCATION OF SCHOOL | NO. OF YRS. ATTENDED | DID YOU GRADUATE | SUBJECTS STUDIED |
|--------------|---------------------------|----------------------|------------------|------------------|
|--------------|---------------------------|----------------------|------------------|------------------|

|                |       |       |       |       |
|----------------|-------|-------|-------|-------|
| GRAMMAR SCHOOL | _____ | _____ | _____ | _____ |
|----------------|-------|-------|-------|-------|

|             |       |       |       |       |
|-------------|-------|-------|-------|-------|
| HIGH SCHOOL | _____ | _____ | _____ | _____ |
|-------------|-------|-------|-------|-------|

|         |       |       |       |       |
|---------|-------|-------|-------|-------|
| COLLEGE | _____ | _____ | _____ | _____ |
|---------|-------|-------|-------|-------|

|   |       |       |       |       |
|---|-------|-------|-------|-------|
| TRADE, BUSINESS<br>CORRESPONDENCE<br>SCHOOL | _____ | _____ | _____ | _____ |
|---|-------|-------|-------|-------|

**GENERAL**

**SPECIAL TRAINING OR SKILLS USEFUL TO POSITION SOUGHT** \_\_\_\_\_

**HAVE YOU EVER BEEN CONVICTED OF A FELONY OR MISDEMEANOR?** YES NO IF YES, EXPLAIN (include dates) \_\_\_\_\_

**HAVE YOU BEEN ARRESTED FOR ANY CRIME THAT IS CURRENTLY PENDING AGAINST YOU?** YES NO  
(If yes, Please Explain) \_\_\_\_\_

\*A Conviction Will Not Necessarily Result In Denial of Employment and Other Factors Will Be Considered.

**FORMER EMPLOYERS (LIST BELOW LAST THREE EMPLOYERS, STARTING WITH LAST ONE FIRST)**

**NAME & ADDRESS OF PRESENT OR LAST EMPLOYER**

**NUMBER OF YRS. WITH THIS EMPLOYER      WKLY STARTING SALARY      WKLY ENDING SALARY**

**JOB TITLE      MAY WE CONTACT SUPERVISOR**

**NAME & TITLE OF SUPERVISOR      PHONE #**

**DESCRIPTION OF WORK**

**REASON FOR LEAVING**

**NAME & ADDRESS OF PRESENT OR LAST EMPLOYER**

**NUMBER OF YRS. WITH THIS EMPLOYER      WKLY STARTING SALARY      WKLY ENDING SALARY**

**JOB TITLE      MAY WE CONTACT SUPERVISOR**

**NAME & ADDRESS OF SUPERVISOR      PHONE #**

**DESCRIPTION OF WORK**

**REASON FOR LEAVING**

**NAME & ADDRESS OF PRESENT OR LAST EMPLOYER**

**NUMBER OF YEARS WITH THIS EMPLOYER      WKLY STARTING SALARY      WKLY ENDING SALARY**

**JOB TITLE      MAY WE CONTACT SUPERVISOR**

**NAME & TITLE OF SUPERVISOR      PHONE #**

**DESCRIPTION OF WORK**

**REASON FOR LEAVING**

**REFERENCES: GIVE BELOW THE NAMES OF THREE PERSONS NOT RELATED TO YOU WHOM YOU HAVE KNOWN AT LEAST ONE YEAR**

| <b>NAME</b> | <b>ADDRESS &amp; PHONE #</b> | <b>BUSINESS</b> | <b>YEARS ACQUAINTED</b> |
|-------------|------------------------------|-----------------|-------------------------|
| <b>1</b>    |                              |                 |                         |
| <b>2</b>    |                              |                 |                         |
| <b>3</b>    |                              |                 |                         |

I certify that the facts and responses set forth in this application or otherwise made by me, are true and complete to the best of my knowledge and belief. I authorize the investigation of all statements contained in this application, or otherwise made by me, as may be necessary in arriving at an employment decision. I understand that any false statements made by me constitute sufficient cause for rejection of this application or, if I am employed, grounds for dismissal. I also understand that this application for employment is not a contract and is not intended to confer or create contractual rights for any kind of nature. If employed, employment is on an at-will basis and may be terminated at any time and for any reason, except as provided by New York Civil Service Law and/or an applicable collective bargaining agreement. I hereby authorize the Village to contact prior employees to make inquiries and obtain information, including personnel files, relevant to my performance and abilities as an employee. I hereby release all prior employers from any and all claims, including but not limited to claims of defamation, associated with the release or disclosure of such information to the Village.

**DATE      SIGNATURE**